

**BEECHWOOD MEDICAL CENTRE**  
Brief summary notes from a PPG meeting held on  
Wednesday 23 May 2018

**1. Welcome and opening remarks**

Dr Nathans welcomed everyone to the meeting and appreciates the help and sacrifice each one gives to come to the meeting. Dr IN asks everyone to suggest any particular changes they want and things they are not happy about.

**2. Minutes from the previous meeting**

The previous minutes were agreed as a correct record

**3. Discussion**

DN suggested putting in the latest news and information on the blue board. MB said that the latest important information was already in the board, example the GDPR.

JE explained the GDPR. The General Data Protection Regulation 2016/679 is a regulation in EU law on data protection and privacy for all individual citizens of the European Union and the European Economic Area. It also addresses the transfer of personal data outside the EU and EEA area. This is about Security of Data, Data Privacy and Minimise the risk of breaches.

The regulation aims to give people greater power over their data and make companies more transparent in how they deal with sensitive information.

MB suggested having group sessions for for example any chronic disease.

DN suggested changing the walls with wall paper that looks like a wood and darker paint in the lower part of the reception desk instead of white colour. Flowers or plants will also make reception look good. MJ said artificial flowers and plants collects dust. NJ said there is no money at the moment for decorating. JE said, if she gets a bit of financial help we will be able to make changes immediately. Needs of the practice – Mr NJ suggested requesting for funding so that the practice will not be worst off.

The group started to elect their chairperson, vice chair, secretary and treasurer.

(Chairperson – Marceline Butler), (Deputy Chair – Myrtle Griffiths and Deborah Nixon), (Nisan Judah –Secretary), and (Louisa Diakh- Treasurer)  
All the names of the officers are published in the reception board. MB will organise when they will preside the meeting and she took all the officers phone inform JE and Dr N of the planned meeting.  
The group were happy and excited about the nominations.

**4. Feedback** – Group Consultation coming soon and training is needed by practice staff and GP

**4. AOB - none**

**The next meeting will be confirmed by phone**